



# MISSOURI COMMUNITY ASSESSMENT AND PLANNING PROCESS (MOCAPP)

## MISSOURI DEPARTMENT OF ECONOMIC DEVELOPMENT

### **PURPOSE**

Assist local governments with a self-guided local assessment and planning process tool.

### **ELIGIBLE AREAS**

Statewide.

### **ELIGIBLE APPLICANTS**

Any Missouri city, county, town, village or recognized neighborhood organization may use the MoCAPP process.

### **ELIGIBILITY CRITERIA**

Communities initiating MoCAPP must first send a copy of their local Ordinance/Resolution to the Division of Business and Community Services (BCS) to serve as notification of their intent to proceed. Completed plans must be sent to BCS no later than May 1st of any year in order to allow adequate review time prior to the annual Governor's Conference on Economic Development.

### **PROGRAM BENEFITS/ELIGIBLE USES**

The Process is a self-guided, form-driven assessment and planning tool. MoCAPP includes 5 categories and 37 sub-categories for consideration by the local planning team. Those communities interested may participate in completing the necessary thresholds for recognition as a Star City, 5-Star City, or All-Missouri Certified City. The recognition will occur for qualifying, approved participants at the annual Governor's Conference on Economic Development.

### **APPLICATION/APPROVAL PROCEDURE**

Eligible participants must pass the initial resolution, create or submit an existing local community vision statement, and complete all of the required steps and submit all of the accompanying forms found in the MoCAPP Guidebook to the Division of Business and Community Services.

BCS' recommendation for certification of Star City status, 5-Star City status, or All-Missouri Certified City status will be based on criteria that includes:

- Meeting all threshold requirements;
- Demonstrating completeness of plan;
- Broad-based local participation

### **SPECIAL PROGRAM REQUIREMENTS**

MoCAPP certification expires after a 3-year period. To be recertified, a community must resubmit an updated application that follows the current application guidelines.

In addition to submitting updated certification documents, All-Missouri Certified City and Five Star Certified City recertification applicants must also submit a report outlining the accomplishment of goals stated in their pre-existing MoCAPP materials.

### **CONTACT**

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